

ANNEXURE –I

APPLICATION FOR IDENTITY CERTIFICATE FOR GRANT/RENEWAL OF APPLYING
VISA AND NO OBJECTION CERTIFICATE TO UNDERTAKE FOREIGN TRIP
(To be filled by the Applicant)

01.	Name and Designation, Office	:	
(a)	Address and Scale of pay (If Selection Grade or Special Grade indicate respective ordinary grade scale of pay)	:	
(b)	Date of Birth	:	
(c)	Father's Name (as the case may be)	:	
(d)	Date of First Appointment	:	
(e)	Service particulars (i.e. the details of the posts held by the official duly specifying the period)	:	
(f)	Permanent Address	:	
(g)	Present Address	:	
02.	Date of Retirement	:	
03.	Name of Countries proposed to visit and duration (need not be filed up to obtain passport to seek employment abroad)	:	
04.	a) Purpose of Visit/Duration of stay b) Date of issue of NOC to visit/employment abroad previously, if any,	:	
05.	Source of funds to meet the cost of the proposed foreign travel	:	
06.	State whether any Criminal Prosecution is contemplated or pending against you and whether your presence as witness would be needed in any criminal case under investigation or trial	:	

CERTIFICATE

I undertake that I will uphold the honour and dignity of our nation and will not indulge in any act prejudicial to the integrity and sovereignty of our country during my travel and stay abroad.

Signature of the Applicant

(TO BE FILLED BY THE HEAD OF DEPARTMENT)

01.	Are the particulars furnished by the applicant correct as per the information available with the department	:	
02.	Whether the presence of the applicant outside India may or likely to prejudice the friendly relations of India with any foreign country	:	
03.	Whether the applicant at any time during the period of five years immediately preceding the date of his application been convicted by a Court in India for any offence involving moral turpitude and sentenced in respect thereof to imprisonment (for not less than two years?)	:	
04.	Whether any proceedings in respect of an offence alleged to have been committed by the applicant are pending before a criminal court in India.	:	
05.	Whether any warrant or summons for the appearance or warrant for the arrest of applicant has been issued by court under any law for the time being in force or whether an order prohibiting the departure from India of the applicant has been made by any such court?	:	
06.	Whether the applicant has been repatriated and has not reimbursed expenditure incurred in connection with such repatriation?	:	
07.	Whether any Board dues are pending recovery? If so, the details thereof	:	
08.	Whether any disciplinary action is pending under regulation 8(b) of the TNEB Employees D & A Regulations relevant standing Orders?	:	
09.	Whether a certificate has been obtained from special Branch CID (Security) that the applicant does not figure adversely on the security records of the Government?	:	
10.	Whether any corruption charges or Vigilance Enquiry is pending against the applicant	:	
11.	Is there any contractual obligation to be discharged by the applicant? (applicable in case of travel for employment only)	:	
12.	Recommendation of the Head of the Department	:	

**C.E./Distn./.....Region/
S.E./.....E.D.C.**

PERSONAL PROFORMA

1.	Name	:	
2.	Designation	:	
3.	Date of Birth	:	
4.	Date of joining into service	:	
5.	(i) GPF/CPS No. (ii) Passport No. (iii) Validity of the Passport	:	
6.	Permanent Address	:	
7.	Present Address	:	
8.	Departmental action pending, if any	:	
9.	Service Particulars (Separate sheet should be furnished)	:	
10.	Date of issue of NOC to visit/ employment abroad previously, if any,		
11.	Purpose of applying NOC	:	
12.	Name of the Country proposed to visit	:	
13.	Probable Duration of stay (from.....to.....)	:	
			Signature of the Officer with seal

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD

UNDERTAKING

(For issue of No-Objection Certificate for applying **VIST EMPOLYMENT ABROAD**)

I hereby undertake :

(1)	Name of the post:
(2)	Nature of employment:
(3)	The duties of the employment shall not bring me into any conflict of interest with TANGEDCO.
(4)	I, while in service with TANGEDCO during the last three years, had no direct or indirect contract/connection or official dealings with _____, and have not shown any favour to
(5)	The duties of the employment in the office of shall not involve any contract works with TANGEDCO.
(6)	My duties in the office of _____ will be such that my previous official position, knowledge or experience under TANGEDCO would not be used to give the proposed employer an unfair advantage.
(7)	The emoluments offered for consultancy services is Rs. _____ Plus Rs. _____
(8)	The TANGEDCO's interest will always be safeguarded in all respects meticulously and whole-heartedly to the best of my knowledge.

PLACE :

DATE :

SIGNATURE OF THE EMPLOYEE